Date: 13th November 2012  
Meeting opened: 7.10pm  
Attendance: See the book.  
Apologies: June W, Melissa T (Jnr), Melissa T (Snr), Alison B, Harold R, Leanne and Jason N, Mrs Clarke  

Minutes: Sent out via email, posted on school website, read by Bronwyn, minutes be accepted  
Moved Sue C, seconded Kirsty R  

Matters Arising: Reminders about lunches in classrooms is in Wordabout  
Kirsty will follow up with Head Lice information.  

Correspondence: (In)- Fundraising information  
All Coast Air conditioning quote  
Adrian Kyneur Air Conditioning Quote  
Smart Funraisers reply regarding steam opening on the travel mug  
(Out)- None  

Presidents Report: Thank you to Ms Carter, the entire staff team, special mention to Mr Garry for their wonderful support and working with the P&C team on so many fundraisers and projects throughout the year. A big thank you to the P&C team for their huge voluntary contribution and commitment. Thank you to the parent helpers for their support attending meetings, working in the canteen and helping with various fundraisers throughout the year.  

Fundraising: Warnervale Wonderland update, 262 children booked in for activities, working on stalls, games, sourcing prizes and Donations from many local businesses. Starting to purchase craft supplies and cut up all the pieces for the day. Mrs Pitts working with staff team and P&C each meeting. Photos of the craft on the website now. Posters displayed in the school and children to write an invitation to the parents to attend the day. A sausage sizzle order form to follow.  

Uniforms: Second hand Uniforms available for a gold coin donation.  

Treasurer:  

<table>
<thead>
<tr>
<th>Month</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2012</td>
<td>K.Raff</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Opening Balance</td>
<td>$6,270.20</td>
</tr>
<tr>
<td>Expenditure</td>
<td>$270.00 (Chq for K.McGrath)</td>
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<tr>
<td></td>
<td>$1,177.50 (Chq for SmartFun)</td>
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<tr>
<td>Closing Balance</td>
<td>$4822.70</td>
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</table>
Cheque paid for P&C Insurance $450.00
Warnervale Wonderland Petty Cash $538.80
World Teachers Day Gift $160.00
Warnervale Wonderland Monies banked $1,500.00

Current Balance as of 13.11.2012 $6,251.50

Principals Report:
Enrolment Details as at today there are 17 classes with 436 students. 2013 predicted numbers are for 18 classes (new demountable will not be placed next to the Library)
A big thank you from staff for our Coffee Machine re World Teachers Day.
Another big thank you from staff and students for the $2000 Reading Eggs Contribution the program will now be utilised by so many more students.
School Photographer will be taking sample class shots next Monday only one class will be involved. JRock Photos - Parents will be able to purchase a CD with all photos at a cost of $25 or individual group photos at a cost of $15. Photos will be ready for viewing next week.
Before and After School Care Surveys need to be returned by Friday so a tender can be put out.
Canteen – P&C Executive have agreed with extra parental support to trial running the canteen Term 1 2013.
Environmental Expo took place last Friday and was a fantastic success. A big thank you to Mrs Clarke and Mr Garry for all of their hard work in liaising with outside agencies to ensure the day was a unique experience.
Kindergarten Transition ran over 4 weeks and was a very successful process. Thank you to the P&C for organising refreshments.
Swim Scheme has been running for the last week and has provided many students with the opportunity to either refine their skills or learn new skills. A big thank you to Ms Howick for organising the program.
Outdoor Classroom Mr Garry has worked hard to complete our fantastic outdoor classroom. We will begin to utilise the space shortly.
Home Reading will cease this week. Please send all outstanding books back to school immediately. Our stock loss is at over 50% so in order to continue the program we have to look at some new ideas.
Fundraising
Crazy Hat Day for Cassidy (re Athletics) a cheque for $200 was given.
Debbie Milne Benefit Night – Staff put together a raffle basket with gift cards and numerous products.
Families in Need – we will be fundraising over the next few weeks for families that are in need.
Staffing
New Assistant Principal position interviews were held today. A big thank you to Jason Nicholson for being the Parent Representative. The successful applicant will commence next year. Margaret Mudie is on sick leave.
Upcoming Events
Financial Rollover will take place at the end of the month it is very important that all outstanding accounts are paid prior to this date. This includes excursions, ACER testing and school contributions.
ACER testing will begin in the next couple of weeks please ensure students have paid their $5 contribution.
End of Year Excursions – permission notes will be sent home shortly, we encourage all students to attend.
**Choir** will be performing Christmas Songs at Erina Fair on Thursday 6th December at 10:45am.

**Presentation Day** will be held on Monday 10th December 2012, there will be two time slots 9:30 and 11:30 with an hour in between. Kindergarten and Year 6 Graduation Certificates will be handed out on the day.

**Book Packs, Tool Kits and Workbook Packs** will be available for purchase in the first few weeks of Term 1 2013. These include all essential items needed for everyday use in the classroom. Items not included are colouring pencils, crayons, pens and textas.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Nov 19</th>
<th>2:25 K-2 Assembly (1/2P)</th>
<th>Friday</th>
<th>Dec 7</th>
<th>Wadalba Year 7 Orientation Day</th>
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<tbody>
<tr>
<td>Thursday</td>
<td>Nov 22</td>
<td>Stage 3 First Aid</td>
<td>Monday</td>
<td>Dec 10</td>
<td>Presentation Day 9:30 K-2 and 11:30 3-6</td>
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<tr>
<td>Friday</td>
<td>Nov 23</td>
<td>Wadalba Year 6 Sports Day 11:45 Seasons for Growth</td>
<td>Tuesday</td>
<td>Dec 11</td>
<td>Stage One Excursion Year 6 Farewell</td>
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<tr>
<td>Monday</td>
<td>Nov 26</td>
<td>9:30 Perspective Captains Speeches Assembly</td>
<td>Wednesday</td>
<td>Dec 12</td>
<td>Year 5 Surf Day 2pm Christmas Unwrapped Scripture</td>
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<tr>
<td>Friday</td>
<td>Nov 30</td>
<td>9:30 Sports Assembly 11:45 Seasons for Growth celebration</td>
<td>Thursday</td>
<td>Dec 13</td>
<td>Year 6 Surf Day Reports sent home</td>
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<tr>
<td>Monday</td>
<td>Dec 3</td>
<td>2:25 3-6 Assembly (4/5P)</td>
<td>Friday</td>
<td>Dec 14</td>
<td>P&amp;C Warnervale Wonderland</td>
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<td>Wednesday</td>
<td>Dec 5</td>
<td>12.30 Thank You Helpers Assembly (KO, KS and KW)</td>
<td>Monday</td>
<td>Dec 17</td>
<td>Early Stage One Excursion Stage Two Excursion</td>
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<tr>
<td>Thursday</td>
<td>Dec 6</td>
<td>10:45 Choir Performance Erina Fair</td>
<td>Wednesday</td>
<td>Dec 19</td>
<td>Last Day of School</td>
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**General Business:**

**Air Conditioning:** Quotes Adrian Kyneur $320 to clean 16 classroom air conditioning units during the January holiday break. In future it would be better to have this done prior to the start of summer period. Bronwyn to send an email to Mr Garry confirming Adrian's quote has been accepted at the P&C meeting. Moved Sue C, seconded Kirsty R

**Action – Bronwyn B**

**Draft Constitution:** Number 4 on the constitution was changed due to reflect the AGM will now be held in March each year.

Moved Bronwyn B, seconded Tim H

**Home Reading:** Books not being returned consistently. Beneficial for children to progress in reading, reminders are sent out, books are not being returned, a charge of $7 per outstanding / lost book for parents to pay the school. This is needed to replenish the stock for the coming year.

**Presentation Day:** Monday 10th December, Junior and Senior award sessions at 9.30am and 11.30am.
Canteen- The P&C are currently discussing a trial of managing the canteen in 2013 following the healthy canteen guidelines and with support from the parents, volunteers and a staff representative. Ms Mortimore expressed at the meeting she no longer has the time for this very large role due to her teaching/ school commitments.

Work books- Company will come out to school on one day only for parents to purchase. Date to be confirmed.

Bunnings Letter- A letter of request is required to secure a date for a fundraising BBQ in 2013. **Action- Bronwyn B**

P&C Award- Since presentation day will now be in 2 sessions it was discussed by the P&C to introduce a Junior and Senior Citizenship award.  
Moved Sarah W, seconded Fiona L All in favour  
**Action- Sarah W**

Fundraising Report- P&C could provide parents with an annual summary of the fundraising contributions for 2012. Also to let parents know what the fundraising is being used for on a regular basis with each activity. **Action – Sue C**

Christmas Cake- Parent from our school is offering fruit cakes for sale 9 inches square, fully wrapped, for $35 and $5 will be donated to the P&C. An order form will go home next week.

Meeting Closed 8.55pm

Next Meeting Tuesday 12th February at 9.15am