Meeting Minutes from 10th May 2010

START TIME: 9:25

APOLOGIES: Melissa Turner, Judi Mcnee, Melissa Carmichael, Helen Dietze, Fiona Little, Elizabeth Peters, Peter Donald, Jill Carter, Russell Clarke, Jason Nicholson, Leanne Nicholson

ATTENDANCE: As per attendance book

MINUTES OF PREVIOUS MEETING: Moved: Bronwyn Barnes Seconded: Nicole Lothian

BUSINESS ARISING FROM PREVIOUS MEETING:

CORRESPONDANCE:

- Central Coast P&C
  - Minutes of AGM & previous meetings are available on their website [www.centralcoastpandc.org.au](http://www.centralcoastpandc.org.au) and details regarding the Central Coast P&C constitution and bylaws are attached (Attachment 1)
  - Next meeting for Central Coast P&C is 31/5/2010 at Point Clare Public School at 7pm
  - Russell Clarke (a dad) is now on a couple of Sub-committees for the Central Coast P&C – congratulations.

- P&C Federation
  - Warnervale has an email address attached to the federation it is [warnervalepublicschool@pandcaffiliate.org.au](mailto:warnervalepublicschool@pandcaffiliate.org.au)
  - Many emails come through this account for the P&C the list for April and May to the 13th are attached (Attachment 2)
  - The P&C E-bulletin is also attached (Attachment 3)

- Fundraising material.
  - All fundraising material has been passed onto Jason Nicholson
  - It was asked if we were to do family photos again this year. It was decided that every 2 years should be sufficient. Little Images were used last year, will review early 2011.

TREASURER’S REPORT: Moved: Debbie Milne Seconded: Julie Donald

- Report for March & April attached (Attachment 4)
- As at end of April we have $9,485.26 in the P&C Bank account, this had taken into account the cheque for $5,601 for Lowes that had not been banked yet.
FUNDRAISING:

MARCH

- Warnervale Annual Fair – 20th March
  - Thank you to the following helpers, without you the day would not be possible......Melissa Turner, Judi & Rachel McNee, Melissa Carmichael, Debbie Milne, Karen Ruskin, Russell & Catherine Clarke, Lorraine Harvey, Glenn Watts, Sharleen (from school Canteen), Mr Gary, Bronwyn Barnes, Nicole Lothian.
  - Expenses - $50.00 stall, $273.50 float, $72.00 drinks, $12.00 lolly bags, $250.90 Leanne, $85.00 Canteen Slushy = $743.40 Total.
  - Amount deposited from fair $1093.25 plus $110 in vouchers. Total $1203.25 less $743.40
  - Profit $459.85
  - Summary and thoughts for next year:
    - This day is one that needs a lot of organising and we feel that the position of the canteen is not the best for the School and if we are to participate next year we personally think that the P&C should consider if it would be better to have a stall in the fair circle rather than away from it all in the canteen.

- Entertainment Books
  - Thanks to Debbie Milne for organising this Fundraiser
  - Price is $60.00 each and the School will make $12.00 profit from every book sold.
  - These books can still be ordered.

APRIL

- No Fundraising during April due to Easter break and School Holidays

MAY

- Smencils
  - During the second week back of term 2 we had organised for ‘Smencil’ order envelopes to be given out to each family and sample pencils to be shown and smelt by each class and student......a BIG thank you to all the staff (and in particular Sarah Mortimore) for their assistance in pushing this Fundraiser.
  - Each ‘Smencil’ cost $0.80 each and we sell for $1.20 each......making a $0.40 profit on each pencil.
  - We have current orders for 731 Smencils and have ordered 1,000 which will give us 269 spares to sell, however we are still receiving some orders from School.
  - Monies taken - $877.20, Invoice Cost - $829.90 = Profit so far $47.30 (plus profit to be made from future sales = $322.80, this is based on 269 Smencils being sold 5 for $6.00.
  - However we are going to sell them individually for $1.50 each or 5 for $6.00.
  - Plans to sell the rest are through late orders through school and at the Car Boot Sale.
  - All ‘Smencils’ orders should be delivered to the students by May 22nd

- Mother’s Day Stall – Organised and run by Year 1 Parents
  - A big thanks you to Bronwyn Barnes who took on the role of Organiser for this Year 1 event. All the other years will have big shoes to follow...........
  - Thanks to the following Year 1 Mums for helping (plus a couple of others) Judie Willoughby, Julie Donald, Vanessa Moore, Alicia Sturgeon, Debbie Milne, Nicole Lothian, Melissa Carmichael, Leanne Nicholson, Karen Simpson.......you all did a great job and the P&C and School appreciate your efforts.
  - This year the P&C decided to order Flowers (brilliant idea Debbie Milne) to sell to each child, which has proved to be a great success. We ordered 350 potted Chrysanthemums and gave each child the option to come up to the stall and pick their own flower for their mum and most kids enjoyed the challenge......
The left over flowers were taken to Woongarrah Wildcats soccer by Nicole Lothian on Saturday to sell but only another 9 were sold out of the 100 left. With approval from Debbie Milne and Melissa Carmichael. The rest will be ready for the Car Boot sale so if you want some they are still available. Thank you Woongarrah Wildcats for letting us try to sell them at your oval. The 20% profit that was offered to Woongarrah for letting us was given back.

- A big thank you to Mr Garry who organised all the flowers for us and their deliver......my apologies for not being there to assist on there arrival.

Summary and thoughts for next year:

- The only critical feedback we received was regarding the lack of colour choice available however this was out of our control, perhaps if the P&C are to do the same thing next year a larger variety of colours could be ordered far enough in advance to cater for this request.

- Amount deposited from stall $1300 less $ 875 (invoice total)

- Profit $ 425 (so far) they are still available and being looked after by Mr Garry and the Environmental Club. Thank you Mr Garry

Car Boot Sale – 23rd May

- Preparations are well under way for the Car Boot Sale, we currently have 20 stall enquiries and 1 paid confirmed stall.

- List of stalls
  - P&C BBQ – No Charge
  - Environment Club (Mr Garry) – No Charge
  - Year 6 – Show Bags & Lucky Dips (Karen Wilkins) – No Charge
  - Margaret (Office) – Trash & Treasure - $25.00 to pay
  - Mary Dehass (Staff) - $25.00 to pay
  - Debbie Milne (Parent) – Trash & Treasure - $25.00 to pay
  - Karen Ruskin (Parent) – Body Shop - $25.00 to pay
  - Katrina Cox (Parent) – Trash & Treasure - $25.00 to pay
  - Will Galea (Aussie Farmers Direct) – Food Tasting - $25.00 Paid
  - Carol Shirlaw (Community) – Watches & Jewellery - $25.00 to pay
  - Ron Smith (Community) – Steel Artwork - $25.00 to pay
  - Charlene’s Friend (Canteen/Community) – Clothing - $25.00 to pay
  - Elizabeth Walden (Parent) – Kids Toys - $25.00 to pay
  - Belinda Riches (Parent) – Trash & Treasure - $25.00 to pay
  - Mark Hooper (Community) – Jewellery - $25.00 to pay
  - Kellie & Glenn Watts (Parents) – Coffee - $25.00 to pay
  - Coastal Cowboy Cloggers (Leanne Nicholson) – Trash & Treasure - $25.00 to pay
  - Lorraine Harvey (Grandmother) – Trash & Treasure - $25.00 to pay
  - Leanne & Jason Nicholson (Parent) – Soaps & Cards - $25.00 to pay

- We have also been in contact with a Tupperware, Nutrimetics, Plant Sales, Candle Stall (seen at Lake Haven), Jewellery Stall (seen at Lake Haven), Wooden Flower Supplier (Online).
- Would like to get hold of a Jumping Castle or something for the kids.......maybe Face Painting......we need things for Kids
- We are still looking for many more stalls, we would like to see approximately 30 stalls so if you know anyone who may be interested please tell them to contact the School (and they will put them in touch with us)

Advertising – we have been in contact with Star FM who have offered some free plugs on the radio, I have sent them all the info they require. I have sent an email to both the free local papers ‘Coffee Chat’ & ‘Coffee News’ and one has replied to say they will advertise in their next edition. We have also
started to approach parents from the School to deliver some flyer in their street to let the neighbours know. Thanks to Jill for putting the ‘Car Boot Sale’ sign up out the front of the school we have received 2 enquiries.

- Dance Groups have offered to do something on the day for us.......thanks to the staff for their support, we appreciate it.
- For this day to be successful we need lots of help......the P&C are looking for parent helpers to run the BBQ as this will be one of our Fundraisers and without it we will not make a lot of money.

Thanks to everyone who has helped so far in 2010

P&C FUNDRAISING GOAL FOR 2010:
Air-conditioning for the hall, Literacy & Numeracy Resources

UNIFORMS:

- Julie Donald has stepped down from uniform co-ordinator and P&C Executive have now taken over the remainder of uniform stock. Thank you Julie for all your effort during these past months.
- A great response to our Uniform shop closing down we managed to sell quite a lot of stock off for quite some savings. Last 2 weeks of term 1 sold $2389 plus eftpos transactions (still to get from school. We would love to thank the parents who helped us out in those crazy last two weeks of schools, Vanessa Moore, Alicia Sturgeon, Rachael McAndrew, Melissa Carmichael, Nicole Lothian and Debbie Milne, with Mark Milne as our often comic relief. Thanks to the kids that helped bringing everything out and putting it away every day. If I have missed names I am sorry but thank you.
- We have packaged up Lowes stock and it was sent back Lake Haven Store worth $6621.00 (we are still waiting on chq)
- Problem is we still have $9432.38 in PSW stock. Debbie has done a draft flyer that will be ready to go out week of 17th May showing remaining stock and an order form on the back for any winter orders one will also be handed out to any new kindy enrolments and a form will also be put in orientation packs as well as having a stall at kindy orientation days.

PRINCIPAL’S REPORT: (Sarah Mortimore)

- Enrolment – 355
- School Photos
  Pixi Fotos – Photo day was very successful. Approximately 6 weeks to delivery from photo day. March 22 has been booked for 2011. This is at the end of Term 1
- Annual School Report 2009
  Copy of report tabled for all in attendance. Will be put on website.
- NAPLAN
  Testing will take place this week all Year 3 and Year 5 children will sit the test
- Excursion Costings
  Note sent home and on website. Will also find payment note on website for EFTPOS. Very important, that all excursions are paid for at least a week before the event. We are still receiving many late payments. $10 minimum amount for using EFTPOS facilities.
- Sporting Fields
  - I have been in discussions with Wyong Council. Work has just begun next door. Work will take approximately 12 months. There will be a gate between fields and school – near Year 3 classroom.
o I am in discussions re Council, DET and Spotless regarding security fence on that side. Council has no plans to put a fence in.

- **Technology**
  o *Connected Classroom* – classes are beginning to utilise the room for video conferences. 5K, 5/6W and 2P are involved with projects this term. Next P&C Meeting I have invited a DET IT consultant to give you an overview of how the room works.
  o *New Computers* – 15 new computers have just arrived.
  o Term 3 an enrichment group will begin for talented Year 5 and 6 students in Technology.

- **Canteen**
  Sharleen is working Mon, Tues and Wednesday. Edda Jamieson is managing the canteen on Thursdays and Fridays. Will be open at lunch and recess 5 days a week. Breakfast menu began this term.

- **Dance Groups**
  Waiting to hear if we are in Central Coast Dance Festival – which is held in week 6 of this term. All groups will perform at Car Boot Sale. Cheer Group is performing on Sunday at Kooindah Waters Open Day.

- **Semester Reports and Interviews**
  Reports will go home in week 9. Parent Interviews are scheduled for weeks 10 and 11.

**GENERAL BUSINESS:**

- As attachment 5, there is an article regarding Unflued Gas Heaters that we have in classrooms here at Warnervale. Please read the article and if you agree join COUGH ([www.cough.org.au](http://www.cough.org.au)).
- There has been a change in regarding to the reconstruction of Warnervale Road we are going to invite David Fogg from Wyong Council to inform us on what is going on (Date to be advised).
- On the Regional Development Australia website for the Central Coast the focus has been on the Warnervale Area for April please go to [www.rdacc.org.au](http://www.rdacc.org.au) to read each of the related articles.
- Parent Questions:
  o Paper towel and soap available in the toilets. Pump soap is available in the toilet but not paper towel, this is provided within the classroom, as is pump soap.
  o Scooters: They are not allowed on school grounds (school rule) but who policies it outside is the parents responsibility.
  o Talking during eating times: There is no talking allowed to ensure each student has the opportunity to eat the meal that has been purchased or brought in.
- Due to the nature of resources required to organise the Warnervale Annual Fair it will be brought up in the September/October meeting to decide what to do. (everyone agreed a good idea)
- Note: Any events we would like to put on the events Calender for Wyong Council require 4 weeks notice.

Remember: next meeting DET IT Consultant coming to meeting to show us Connected Classroom (Thank you Jill Carter for organising)

**END TIME:** 10:40

**NEXT MEETING** 8th June 2010 (Tuesday) 7pm
ATTACHMENT SUMMARY

Attachment 1: Central Coast P&C constitution and bylaws
Attachment 2: P&C Affiliate Emails
Attachment 3: P&C E-Bulletin
Attachment 4: Treasurers Report
Attachment 5: Unflued Gas Heater Article